

**BOARD OF SUPERVISORS MEETING  
TUESDAY, FEBRUARY 16, 2021  
6:00 P.M.**

The Appomattox County Board of Supervisors held a scheduled meeting on Tuesday, February 16, 2021 at 6:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

**Appomattox County Board of Supervisors**

**Present:**

Samuel E. Carter	Courthouse District
William H. Hogan	Appomattox River District
Watkins M. Abbitt	Piney Mountain District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District

**Also, Present:**

Susan M. Adams, County Administrator  
Tom Lacheney, County Attorney  
John Spencer, Information Systems Manager/Purchasing Agent  
Johnnie Roark, Community Development Director  
Wanda McCormick, Administrative Assistant/Accounts Payable Clerk  
Kayla Marshall, Finance Office Administrator  
Ace Bailey, IT Manager

**CALL TO ORDER** – Chairman Carter called the meeting to order at 6:02 p.m.

**Pledge of Allegiance**

**Invocation – Chairman Carter**

**SETTING OF AGENDA**

The County Administrator, Susan Adams, requested that the Agenda be amended to include Mayor Sara Blackwell, Town of Pamplin; Letter from the School Board; and email request from the Sheriff Donnie Simpson. Chairman Carter added Item 6A for Mayor Blackwell; Item 6B for the letter from the School Board and Item 6C for request from Sheriff Simpson. Motion made by Mr. Hinkle, seconded by Mr. Hipps and carried with all members present voting yes to approve the Agenda, as amended.

**WORK SESSION**

Mr. Frank Poynter, Electoral Board Chairman and Ms. Patricia Morton, General Registrar appeared before the Board to present their FY 2022 budget requests.

## **APPEARANCES**

Mr. Aaron B. Hawkins, Auditor with Robinson, Farmer, Cox Associates appeared before the Board and presented the FY 2020 audit report.

Mr. Warren Kane, CEO B2X Online appeared before the Board and provided an update on the recent expansion of broadband services in Appomattox County.

Ms. Janice Marston and Ms. Annie Trent and members of the Carver-Price Legacy Museum Board (Mr. Harry Watkins, Ms. Emily Sayre, Ms. Ann Roos, Ms. Ora McCoy and Ms. Shana Canda) appeared before the Board and requested the following:

- (1) Extension of current lease of 5 years to 25 years and change the name in the Lease from the Carver-Price Alumni Association to the Carver-Price Legacy Museum.
- (2) Approval for the Carver-Price Legacy Museum to be placed on the National Registry of Historical Places. Requested an approval letter from the Board of Supervisors stating that they do not object to the building and assets being placed on the National Registry of Historical Places.
- (3) A letter of support from the Board of Supervisors to apply and use grant funds to preserve the collection of artifacts, improve architectural status of the building and perform interior structure repairs.

The Board tabled this to the March 15, 2021 meeting.

## **ACTION ITEMS**

### **School – Coronavirus Relief Fund and Security Grant**

The Appomattox County Public Schools requested an appropriation of the following Coronavirus Relief Funds and Security Grant.

CARES Set A-side ESSER and GEERS	\$ 15,462.73
School Security Equipment Grant	\$ 173,200.00
Reallocated 2019 School Security Equipment Grant	<u>\$ 3,895.00</u>
	<b>\$ 192,557.73</b>

Motion made by Mr. Abbitt, seconded by Mr. Hipps to approve the above appropriation request in the amount of \$192,557.73. Chairman Carter called for a roll call vote: Mr. Abbitt-yes; Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Hogan-yes; Mr. Carter-yes.

### **CVPDC Hazard Mitigation Plan Update**

Information on the CVPDC Hazard Mitigation Plan 2020 update was provided to the Board for review. Ms. Kelly Hitchcock, Planning & Development Director, CVPDC will be attending the March 15, 2021 meeting to present the plan and provide a resolution for the Board's consideration to adopt.

### **Commissioner of the Revenue Refund Requests**

Refund Financial Services Vehicle Trust/BMW Financial Services \$453.93 for 2020 personal property taxes. The vehicle was sold on 8/7/2019.

Motion made by Mr. Hogan, seconded by Mr. Hinkle to approve the Commissioner of the Revenue refund request in the amount of \$453.93. Chairman Carter called for a roll call vote: Mr. Abbitt-yes; Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Hogan-yes; Mr. Carter-yes.

### **Mayor Sara Blackwell, Town of Pamplin**

Mayor Blackwell reported to the Board that the Town of Pamplin could apply in April, 2021 to the Department of Housing & Community Development (DHCD) for a CDBG program planning grant to aid in developing and revitalizing of the Town of Pamplin. The County of Appomattox would need sign the grant as the fiduciary agent. The Board requested additional information be obtained from the Planning District Commission and tabled this to the March 15, 2021 meeting.

### **School Board**

Dr. Annette Bennett, Division Superintendent appeared before the Board to request an approval letter to move forward with having conversations with Jamerson-Lewis concerning the High School renovation proposals, as presented.

Motion made by Mr. Abbitt, seconded by Mr. Hogan and carried with all members present voting yes to authorize discussion with Jamerson-Lewis on the proposals presented to the School Board.

### **Request from Sheriff Donnie Simpson**

Sheriff Simpson is requesting the Board's consideration to purchase a new generator for the Sheriff's Department. The existing propane generator is 40 plus years old and only provides lights down the old jail hallway. It provides no service to the Magistrates office. Cost estimates will be obtained and this was tabled to the March 15, 2021 meeting.

### **COMMITTEE APPOINTMENTS**

Motion made by Mr. Abbitt, seconded by Mr. Hinkle and carried with all members present, voting yes to reappoint Ms. Annie Trent, Piney Mountain District to the Planning Commission with a term expiring on December 31, 2024.

Motion made by Mr. Hinkle, seconded by Mr. Hipps and carried with all members present, voting yes to appoint Ms. Gina Prue, Falling River District to the Planning Commission with a term expiring on December 31, 2024.

Motion made by Mr. Hogan, seconded by Mr. Hipps and carried with all members present, voting yes to appoint Ms. Anne Dixon to the Courtland Park Foundation Board.

## **CONSENT AGENDA**

### **Invoices Submitted for Payment**

Please review the attached invoices and approve for payment:

February 4, 2021	\$47,886.06
February 12, 2021 - CSA	\$169,168.44
February 16, 2021	\$184,097.38
<b>TOTAL:</b>	<b>\$401,151.88</b>

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

### **Minutes**

Please review the following DRAFT minutes for approval:

January 19, 2021 Regular Board of Supervisors Meeting

February 2, 2021 Board of Supervisors Work Session

### **Electoral Board**

Please transfer by consent **\$1,108.80** from 1301-3002 Professional Services and supplement to 1302-1003 Part-Time Salaries.

STAFF RECOMMENDATION: No new local funds are required.

### **Courthouse Security Fund**

Please transfer by consent **\$40,090.63** from the Courthouse Security Fund and supplement to **3102-1006** Courthouse Security Position.

STAFF RECOMMENDATION: No new local funds are required.

### **Clerk of the Circuit Court**

Please supplement by consent and appropriate the following:

2106-3002 Professional Services **\$12,111.00**

RE: Funds received from the Circuit Court Records Preservation Program Grant.

STAFF RECOMMENDATION: No new local funds are required.

### **Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-1007 Traffic Safety Overtime **\$16,000.00**

RE: 2021 Fines & Forfeitures from General District Court collections.

STAFF RECOMMENDATION: No new local funds are required.

### **Comprehensive Services - CSA**

Please supplement by consent and appropriate the following:

5310-3001 Professional Services **\$11,431.46**

RE: Reimbursement from the Department of Social Services for services paid through CSA.

STAFF RECOMMENDATION: No new local funds are required.

### **Public Utilities - Waterline**

Please supplement by consent and appropriate the following:

082-1800-5898	Water (Wholesale)	\$10,980.81
082-1800-5203	Telecommunications	\$54.25
082-1800-5101	Electrical Services	\$480.73
<b>TOTAL:</b>		<b>\$11,515.79</b>

RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

### **Department of Social Services**

Please supplement by consent and appropriate the following:

5301-2002	VRS	\$12,561.99
5301-2006	Group Life	\$916.86
5301-2002	ICMA-RC	\$1,301.30
<b>TOTAL:</b>		<b>\$14,780.15</b>

RE: Reimbursement from DSS for January 31, 2021 payroll deductions.

STAFF RECOMMENDATION: No new local funds are required.

### **Treasurer's Office**

Please supplement by consent and appropriate the following:

1213-5808	DMV Stops	<b>\$11,875.00</b>
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STAFF RECOMMENDATION: No new local funds are required.

### **J. Robert Jamerson Memorial Library**

Please supplement by consent and appropriate the following:

7301-5411	Books	\$67.00
7301-5401	Office Supplies	\$447.25
<b>TOTAL:</b>		<b>\$514.25</b>

STAFF RECOMMENDATION: No new local funds are required.

Motion made by Mr. Hogan, seconded by Mr. Abbitt to approve the Consent Agenda, as presented. Chairman Carter called for a roll call vote: Mr. Abbitt-yes; Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Hogan-yes; Mr. Carter-yes.

### **ATTORNEY'S REPORT**

Mr. Tom Lacheney provided an update on the 1.4 acres that was deeded to the Parks & Recreation Department. In further research, it has been found that the ex-wife owns half of the property.

**ADMINISTRATOR'S REPORT**

Thanks to Mr. Jeff Shepherd and Mr. Carey McCleese for all their hard work provided during the recent ice storms.

Thanks to Ms. Michelle Payne for reaching out to the County to obtain our 2020 successes to be published in the Times Virginian.

Letter has been delivered to the Town Mayor requesting a meeting date, waiting for a response from the Town.

**SUPERVISOR CONCERNS**

Mr. Hinkle stated that he was concerned about how long it took to get the power restored to the Sheriff's Department.

Mr. Hipps stated that he was pleased with how the community was coming together helping those without power.

Mr. Abbitt had concerns about the re-election guidelines.

Mr. Hogan stated that the meeting with the Town Council was a great idea. The incoming weather Wednesday night, may be worse than the last storm, do we have shelters in place? and also a reminder that the County Landfill will take brush and limbs.

Mr. Carter stated that Social Services is responsible for shelters in the County, if needed.

**UPCOMING MEETINGS**

Tuesday, February 23, 2021 @ 6:00 p.m.

Board of Supervisors Work Session

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia

Tuesday, March 9, 2021 @ 6:00 p.m.

Board of Supervisors Work Session

County Administration Conference Room

153A Morton Lane, Appomattox, Virginia

**ADJOURNMENT**

Motion made by Mr. Abbitt, seconded by Mr. Carter and carried with all other members present, voting yes to adjourn the meeting at 8:05 p.m.

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Samuel E. Carter, Chairman